

**Rochelle Park Board of Education
Regular Meeting-7:30 P.M.
January 13, 2014**

- I. Call to Order and Flag**
- II. Roll Call**

Board Member	Present	Absent
Mr. Mark Scully, Vice President		
Mr. Sam Allos.		
Mrs. Arlene Ciliento Buyck		
Mrs. Teresa Cravello		
Mrs. Maria Lauerman		
Mrs. Dimitria Leakas		
Mr. Jay Esposito, President		

Others present:

- Dennis McDonald, Interim Superintendent
- Christine Werner, Board Administrator/Board Secretary
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

- IV. Superintendent’s Report**
- V. Business Administrator’s Report**
- VI. Public Questions on the Resolutions (Agenda Items Only)**

During this portion of the meeting, the residents are invited to address the Board regarding the agenda items only.

Motion by _____, seconded by _____, to open public comment at ____pm.

Roll Call

MS SA AB TC ML DL JE

Motion by _____, second by _____, to close public comment at ____pm.

Roll Call

MS SA AB TC ML DL JE

VII. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

School Board Recognition Month in New Jersey

Proclamation

- WHEREAS,** The New Jersey School Boards Association has declared January 2014 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and
- WHEREAS,** The Rochelle Park Township Board of Education is one of more than 580 local school boards in New Jersey that sets policies and oversees operations for public school districts; and
- WHEREAS,** The Rochelle Park Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and
- WHEREAS,** New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and
- WHEREAS,** New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and
- WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and
- WHEREAS,** Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and
- WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it
- RESOLVED,** That the Rochelle Park Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2014 as SCHOOL BOARD RECOGNITION MONTH; and be it further
- RESOLVED,** That the Rochelle Park Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Motion by _____, second by _____,

Roll Call

MS SA AB TC ML DL JE

ROUTINE MATTERS RESOLUTIONS R1-R5
POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

December 2, 2013 Caucus Meeting & Executive Session
December 9, 2013 Regular Meeting & Executive Session

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of December 2013 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	456	1- 4 th Grader	
Hackensack H.S.	156.50	1-5 th Grader	
Academies/Technical Schools	17	1-7 th Grader	
Totals	629.50		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	6860	Possible Days	750
Days Present	6536	Days Present	726
Days Absent	324	Days Absent	24
% Present	95.2%	% Present	96.8%
% Absent	4.8%	% Absent	3.2%

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of December 2013 for the Rochelle Park School District.

Fire Drill December 19, 2013
Security Drill December 20, 2013

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for December 2013 on behalf of the Rochelle Park School District.

December 2013

Reported Cases: 0
Number of Cases open: 0
Number of Cases closed: 0
Number of Incidents determined to be HIB: 0

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

POLICY #2340 – FIELD TRIPS

R5. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the eighth grade class trip as follows:

2014 8th Grade Class Trip

DATE: Wednesday, Thursday & Friday, June 4th-6th, 2014
DEPARTURE: Midland School -Wednesday, June 4th, 2014- approx. 7:00 A.M.
DESTINATION: Washington, D.C.
ITINERARY: visit Smithsonian National Mall, Holocaust Museum, Lincoln, Korean War and National WWII Memorials. Arlington National Cemetery, Iwo Jima Marine Memorial, Vietnam Veterans memorial, Jefferson, FDR and Martin Luther King Jr. Memorials, DC by Foot, Lincoln Assassination Walking Tour. Library of Congress, Capitol Building, Supreme Court.
RETURN DEPARTURE: Washington D.C. Friday, June 6th, 2014-approx. 2 P.M., with an estimated time of arrival at Midland School 6:30 P.M.
COST: To be borne by the parents

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

PERSONNEL RESOLUTIONS P1-P14

POLICY#4111- HIRING CERTIFIED PERSONNEL

***P1. RESOLVED,**
on the recommendation of the Superintendent that the Board of Education rescinds the appointment of Melanie Siliato to the position of Guidance Counselor starting January 20, 2014 until the end of the 2013-2014 school year on MA, Step 1 salary (prorated) to be determined upon settlement of the master contract for the 2013- 2014 school year.

Motion by _____seconded by _____
Roll Call

MS SA AB TC ML DL JE

***P2. RESOLVED,** that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the

Superintendent that the Board of Education appoint Melanie Siliato to the position of Guidance Counselor starting January 20, 2014 until the end of the 2013-2014 school year on MA, Step 2 salary (prorated) to be determined upon settlement of the master contract for the 2013-2014 school year.

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

***P3. RESOLVED, that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent that the Board of Education appoint David Shamah to the position of .5 School Psychologist starting February 11, 2014 until the end of the 2013-2014 school year on MA+30, Step 1 salary (prorated) to be determined upon settlement of the master contract for the 2013- 2014 school year.**

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY #3141 RESIGNATION

***P4. RESOLVED: that the Board of Education accept Ray Soff's letter of resignation as a Latchkey Aide in Charge for the Rochelle Park School District effective January 11, 2014. We wish him much success in the future.**

Motion by _____ , seconded by _____

Roll Call

MS SA AB TC ML DL JE

***P5. RESOLVED: that the Board of Education accept Patricia (Trish) Daubner's letter of resignation as a Latchkey Aide in Charge for the Rochelle Park School District effective December 20, 2013. We wish her much success in the future.**

Motion by _____ , seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY #4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

***P6. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following list of substitute teachers for the 2013-2014 school year at a rate of \$85.00 per day:**

Robert Armstrong

Marijana Lisica- Pending verification of Criminal History

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

***P7. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve to the following list of substitute latchkey aides for the 2013-2014 school year.

Ray Soff
Rob Armstrong

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

***P8. RESOLVED,** that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent that the Board of Education appoint Mary F. Simmons to the position of Latch key Aide in Charge starting January 2, 2014 until the end of the 2013-2014 school year at a rate of \$20.00 per hour plus an additional \$6,000.00 stipend (prorated).

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

***P9. RESOLVED,** that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent that the Board of Education appoint Charity Lee to the position of Latch key Aide starting January 2, 2014 until the end of the 2013-2014 school year at a rate of \$20.00 per hour. Ms. Lee will fill in as Aide in Charge when needed on a per diem basis.

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

***P10. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approves the employment of the following personnel for the remainder of the 2013-2014 school year at a salary to be determined upon settlement of the master contract for the 2013-2014 school year, hours not to exceed 27.5 for part time positions.

Christine Esposito- Part Time Special Education Classroom Assistant

Motion by _____, second by _____,

Roll Call

MS SA AB TC ML DL JE

9541 Student Teachers-Interns

***P11. RESOLVED:** that the Board of Education approve the following Internship for Deandra Donato in Ms. O'Brien's class for the spring 2014 semester.

Motion by _____, second by _____
Roll Call

MS SA AB TC ML DL JE

9180 SCHOOL VOLUNTEERS

P 12 . RESOLVED upon recommendation of the Superintendent the Board of Education approves the following persons (pending criminal history checks), as parent volunteers for the 8th grade trip.

Jeff Vladyka, Jim Miastkowski, Veronica Belvin, Susie Becker, Brenda Palmer-Serra, Walter Eckardt and Valerie Vladyka as an alternate if needed.

Motion by _____ seconded by _____
Roll Call

MS SA AB TC ML DL JE

POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P13. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Mrs. Hurd to attend “Monitoring & Adjusting SGO’s, Conducting SGO Assessments, and Sharing SOP’s: on January 22, 2014 at no cost to the district for registration.

Motion by _____ seconded by _____
Roll Call

MS SA AB TC ML DL JE

***P14. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education appoints the following personnel to the listed extra-compensation positions for the 2013-2014 school year stipend to be determined upon the settlement of the master contract for the 2013-2014 school year.

**Baseball Coach
Gymnastics Coach (2 positions)
Will share 1 stipend**

**Rob Armstrong
Sam Ramirez
Bonnie Loverich/Jessica Calderone**

Motion by _____ seconded by _____
Roll Call

MS SA AB TC ML DL JE

FINANCE AND INSURANCE-RESOLUTIONS F1-F7

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve the January 2014 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills- Fund 10	567,042.79
B. Regular Bills – Fund 20	32,762.45

C. Capital Projects-Fund 30	0
D, Debt Service- Fund 40	0
E. Food Service- Fund 50	11,186.42
F. Enterprise- Fund 51	165.37
TOTAL PAYMENTS FOR January	
TOTAL DISBURSEMENTS	\$611,157.03

ATTACHEMENT

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

F2. RESOLVED, that the Rochelle Park Board of Education approves the December 2013, payroll in the amount of \$ 502,065.86.

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

POLICY #6820 FINANCIAL REPORTS
Monthly Budgetary Line Item Status Certifications
Secretary & Treasurer's Reports

F3. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of November 2013.

Motion by _____, second by _____,
Roll Call

ATTACHMENT

MS SA AB TC ML DL JE

F4. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of December 30,2013 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 © 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

F5. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the month of December 2013.

ATTACHMENT

Motion by _____, seconded by _____
Roll Call

MS SA AB TC ML DL JE

F6. Approval to Implement Chapter 78 – Section 125 Flexible Spending Accounts and Premium Only Plans Pursuant to the requirements of NJPL 2011 Chapter 78, the Rochelle Park Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and Premium Only Plan (POP) effective February 1, 2014, as follows:

Pursuant to the “FSA Services & Pricing Comparison” marketing completed by our broker, Brown & Brown Benefit Advisors and dated February 1, 2014, the Board accepts the recommendation of Brown & Brown Benefit Advisors to designate Aflac as the Board’s Section 125 POP & FSA administrator at no cost to the district, with the understanding that Aflac will continue to have the opportunity to offer its voluntary plans to our employees. The premiums for these voluntary plans are fully paid for by the employee(s).

The Board appoints Brown & Brown Benefits Advisors, Inc. as its broker-of-record for the district’s FSA and POP programs, as well as for any Aflac voluntary plans purchased by the employees.

All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

Motion by _____, seconded by _____,
Roll Call

MS SA AB TC ML DL JE

F7. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
RP Cub Scouts-JM	Classroom	12/6/2013,1/3,1/17,2/7,2/21,3/7,3/21/2014	None
RP Girl Scouts-MC	Classroom	1/9,1/23,2/6,2/20,3/6,3/20/2014	None
RP Girl Scouts-KL	Classroom	12/11,12/18/2013, 1/8,1/22, 2/5,2/12,3/5, 3/19,4/2,4/16,5/7,5/21,6/6/2014	None
RP Girl Scouts-95939	Classroom	1/16/14.2/13,2/27,/3/13,3/27, 4/10.5/1,5/15/2014	None
Rochelle Park Baseball	Gym- Weeknights 5:30-8:30	February- Mid April- with the understanding that basketball has first preference on Monday, Wednesday & Thursday.	None

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

IX. Reports-Community Action Items

2014 School Year

Committees	Chairperson	Co-Chairperson
Finance	Mr. Esposito	Mrs. Lauerman
Education	Mrs. Lauerman	Mrs. Leakas
Transportation	Mr. Scully	Mrs. Buyck
Building & Grounds	Mr. Esposito	Mr. Scully
Community & School Activities	Mr. Scully	Mrs. Leakas
Legislation	Mrs. Cravello	Mr. Allos
Policy	Mrs. Buyck	Mr. Allos
Board/Staff Relations	Mrs. Lauerman	Mrs. Leakas
Ad-Hoc Committees		
Negotiating	Mr. Allos	Mrs. Lauerman Mrs. Leakas
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mrs. Leakas
Bergen County School Boards	Mrs. Buyck	Mrs. Lauerman
New Jersey School Boards	Mrs. Cravello	Mr. Scully
Municipal Alliance Liaison	Mr. Allos	Mrs. Leakas

VIII. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____pm.

Roll Call

MS SA AB TC ML DL JE

Motion by _____, seconded by _____, to close public comment at _____pm.

Roll Call

MS SA AB TC ML DL JE

X. Announcements

The next Caucus Meeting will be held on Monday, February 3, 2014 at 8:00 PM in the Media Center.

XI. Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____pm.
Roll Call

MS SA AB TC ML DL JE

Motion by _____, seconded by _____, to close Executive Session at _____pm.
Roll Call

MS SA AB TC ML DL JE

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____pm.
Roll Call

MS SA AB TC ML DL JE

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____pm.
Roll Call

MS SA AB TC ML DL JE